



RESEARCH METHODS FOR MONITORING

Insideout: M&E Specialists is a company that specialise in programme evaluations, developing monitoring and evaluation frameworks and conducting M&E training for non-profit and public sector organisations. We offer **practical training** aimed at practitioners who are responsible for, or involved in, monitoring and evaluation in their organisation.

The overall **purpose** of the “Research Methods for Monitoring” three day training is to enhance participants documenting skills within the context of monitoring and evaluation. It aims to provide participants with a better understanding of the different options available for collecting, analysing and sharing monitoring and evaluation information.

By the end of the three day training, participants should:

- understand the linkages between their monitoring framework and their documenting tools,
- have adapted and enhanced their own existing monitoring tools where necessary,
- practiced analysing information,
- able to use the information to inform management decisions,
- understand the different types and methods of evaluation,
- able to plan for an evaluation,
- understand the linkages between monitoring, evaluation and planning, and
- able to select the appropriate documentation and communication methods both for monitoring and evaluation purposes,
- feel more confident about the monitoring process.

The facilitators will introduce participants to concepts, give them opportunities to share their own experiences with others and set practical exercises to enhance learning.

Audience

The three day training is an *introduction* to documenting or data collection. No prior knowledge of data collection or research is required. It is not an academic research course and is designed for programme managers and field staff members who would like to know more about how to systematically collect, analyse and use information for monitoring and evaluation purposes. The emphasis is on practical application rather than on scientific jargon and theories.

Requirements

- It is recommended that at least two members per organisation (one of which should have enough authority to ensure that suitable lessons are implemented within the organisation and the other should have field work experience) attend the training.
- Each organisation should bring its own monitoring framework and existing forms and tools (used to collect information which is used for reporting) to the training.

WHO IS INSIDEOUT?

Insideout is a consultancy, specialising in services including:

- Conducting programme evaluations
- Developing monitoring frameworks
- Running M&E training courses

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